Manuscripts submitted should be original, timely and valid. Material must justify conclusions reached. Manuscripts should be as concise as proper presentation of ideas will allow and organized so that the material follows in a logical sequence.

Manuscripts should include complete, accurate references. Inclusion of tables, charts, diagrams, figures or photographs that amplify the content of the article or enhance the visual appeal of the written material are encouraged.

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Amy M. McCarthy, CDA, EFDA is second vice president of the Indiana Dental Assistants Association and vice president of the Lake & Porter County Dental Assistants Society.

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